

Calvin J. Mitchell Jr

*Director of the Office of Small and Disadvantaged
Business Utilization (OSDBU)*

U.S. Department of Education



In 2021, Calvin J. Mitchell Jr. was appointed to Senior Executive Service as Director of the U.S. Department of Education, Office of Small and Disadvantaged Business Utilization (OSDBU). Mr. Mitchell is responsible for implementing the Department's small business procurement programs across the \$2.8 billion procurement operation. As Director, he is responsible for implementing policies and initiatives throughout the Department to ensure that all socioeconomic categories of small business are afforded opportunities to compete for contracts. Prior to the OSDBU, Mr. Mitchell was the Deputy Director of Contracts and Acquisitions Management (CAM). As CAM Deputy Director, in the Office of the Chief Financial Officer, he was responsible for overseeing the work of four contracting divisions that provide operational procurement services to the Department of Education. Prior to joining the Department, Mitchell served as the Branch Chief of the Accounts Management Division at the General Services Administration. Mitchell led the organization toward meeting the Government-wide strategic goals to support all 24 CFO Act agency vision, mission, and strategic goals. Separately, Mr. Mitchell served as a Congressional Fellow for the U.S. House of Representatives Homeland Security Committee reporting to Chairman Bennie Thompson. In this position he served as the Principal Procurement Advisor to Committee leadership and provided guidance and oversight to Members and Committee staff on procurement, small business programs, and related acquisition issues within the Department of Homeland Security. Mr. Mitchell has also held leadership positions at the U.S. Army Corps of Engineers. Mr. Mitchell began his acquisition career with the U.S. Army Picatinny Arsenal New Jersey successfully completing the Department of Defense contract specialist intern program. He is a Certified Federal Contract Manager (CFCM) with the National Contract Management Association (NCMA) and maintains his FAC-C Level III Certification in Contracting. He has an undergraduate degree in Business and a Master's in Business Administration from Centenary University of New Jersey.